



## PERTH POLICE SERVICES BOARD

Regular Meeting No. 4  
April 14, 2011, 3:30 p.m.  
Town Hall, Council Chambers

<b>Present</b>	Lana March	Chair
	Eric Devlin	Member
	John Fenik	Member
	John Gemmell	Member
	Stephanie Gray	Member
	Pat Capello	Chief of Police
	Sally Smith	Secretary

### Call to Order

Chair Lana March called the fourth regular meeting of the Perth Police Services Board to order at 3:37 p.m.

### Delegation/Guests

None.

### Approval of Agenda

#### Motion No. 28-2011

- Moved by Stephanie Gray
- Seconded by Eric Devlin

That the Perth Police Services Board accepts the April 14, 2011 agenda.

**CARRIED**

### Declarations of Interest

There were no declarations of interest.

### Approval of last meeting's Minutes

#### Motion No. 29-2011

- Moved by Eric Devlin
- Seconded by Stephanie Gray

That the Perth Police Services Board accepts the March 10 Minutes.

**CARRIED**

### Business Arising out of Minutes

None.

## Reports and Motions Arising out of Reports

### a. Chair

Met with Stephanie Gray to discuss Chief's evaluation.

### b. Committees

#### i. Finance

Chief noted everything appears to be in line

#### Motion No. 30-2011

- Moved by Eric Devlin
- Seconded by Stephanie Gray

**That the Perth Police Services Board receives the Perth Police Services accounts for the month of March 2011.**

**CARRIED**

#### ii. Personnel

Chief noted that he had discussions with the Ministry re the Police Officers Recruitment Fund. Perth gave up its spot but wanted assurances from the Ministry if the grant became permanent that Perth could apply to have the spot back.

#### iii. Property

Everything's fine.

### c. Chief

#### 1. Motion No. 31-2011

- Moved by Stephanie Gray
- Seconded by Eric Devlin

**That the Perth Police Services Board accepts the Police Chief's March 2011 report.**

**CARRIED**

#### 2. Other Business

#### Motion No. 32-2011

- Moved by John Gemmell
- Seconded by Stephanie Gray

**That, on the recommendation of the Chief of Police, the Perth Police Services Board appoints Meghan Hendershott to Constable, Third Class effective April 24, 2011.**

**CARRIED**

**Motion No. 33-2011**

- Moved by John Gemmell
- Seconded by Stephanie Gray

That, on the recommendation of the Chief of Police, the Perth Police Services Board appoints Ronda Seed to Dispatch Supervisor for a six month period effective April 24, 2011. The position shall be confirmed after the six month period, upon confirmation of satisfactory performance.

**CARRIED**

**Motion No. 34-2011**

Moved by John Gemmell  
Seconded by Stephanie Gray

That, on the recommendation of the Chief of Police, the Perth Police Services Board purchases a 2011 Crown Victoria Police Cruiser from A&B Ford.

**CARRIED**

**Correspondence****Motions/comments arising from Correspondence****Motion No. 35-2011**

- Moved by Stephanie Gray
- Seconded by Eric Devlin

That the Perth Police Services Board approves Members March and Devlin to attend the April 28, 2011 OAPSB Zone 2 meeting in Kemptville.

**CARRIED**

**Motion No. 36-2011**

- Moved by John Gemmell
- Seconded by Stephanie Gray

That the Perth Police Services Board pays the Parch 23, 2011 MCSCS invoice #11112 in the amount of \$127.13 for a meeting held at the Perth Manor on December 13, 2010.

**CARRIED**

**Motions/comments - other**

None.

**Unfinished Business****Chief's Evaluation**

Members March and Gray have met twice – once with the Chief. An evaluation plan will be brought to the Board in May.

### Business Plan

The Business Plan is moving forward. Surveys are in with a 40 percent return. Chief is meeting with committee members. A copy of the Survey was sent to members on April 15, 2011.

### Procedural By-law

The Committee has met twice. The document needs to be reviewed. A motion of intent to bring the Procedural By-law to the Board in June will be presented in May.

### **New Business**

#### **Motion No 37-2011**

- Moved by John Gemmell
- Seconded by Stephanie Gray

**That the Perth Police Services Board agrees to buy Acrobat X Pro software to facilitate meetings at a cost of \$159.95 plus tax.**

**CARRIED**

### **In-Camera**

#### **Motion No. 38-2011**

- Moved by Eric Devlin
- Seconded by Stephanie Gray

**That the Perth Police Services Board moves into camera at 4:48 p.m. for personal matters about an identifiable individual, including municipal or local board members.**

**CARRIED**

#### **Motion No. 39-2011**

- Moved by Stephanie Gray
- Seconded by Eric Devlin

**That the Perth Police Services Board moves out of camera at 4:55 p.m.**

**CARRIED**

### **Next Meeting**

May 12, 2011, 3:30 p.m., Council Chambers.

### **Adjournment**

The meeting was adjourned at 4:56 p.m.

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Lana March, Chair

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Sally Smith, Secretary